

## SEVENOAKS DISTRICT COUNCIL - NOTICE OF FORTHCOMING KEY DECISIONS

PUBLISHED: 28/09/18

This document lists all key decisions due to be taken in the forthcoming 4 months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. An updated list will be published monthly to comply with Part 3 Regulation 9(2).

The Council's Constitution defines a "key decision" as an executive decision which is likely:

- (a) to result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council's budget for the service or function to which the decision relates i.e. decisions which exceed £50,000 in value (but procurement decisions within the budget e.g. refuse vehicles can be undertaken within delegated powers); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising 2 or more wards in the area of the District Council.

### The Decision Makers

The Council's Executive (Cabinet):Leader  
of the Council  
(Portfolio Holder for Policy &  
Performance) Cllr. Peter Fleming

### Portfolio Holders for:

Economic & Community Development	Cllr. Roddy Hogarth
Finance	Cllr. John Scholey
Housing and Health	Cllr. Michelle Lowe (and Deputy Leader)
Planning	Cllr. Robert Piper
Direct & Trading	Cllr. Matthew Dickins
Legal & Democratic	Cllr. Anna Firth

Where a decision is to be made by the Council's Executive, decisions will be made collectively by those Members present at the relevant meeting.

The reports together with any documents being considered (unless they contain exempt information) will be available for inspection and on the Council's website, 5 clear working days before the decision is taken. Copies of, or extracts from, any documents listed are available from: Democratic Services, Council Offices, Argyle Road, Sevenoaks, Kent, TN13 1HG  
Other documents relevant to the matters outlined may be submitted to the decision maker; these documents will be available from Democratic Services, Council Offices, Argyle Road, Sevenoaks, Kent, TN13 1HG.

Key decision and description of matter to be discussed	Decision Maker and date of making / or period in which decision is to be made	Who is to be consulted before the decision	Whether Members of the Public are to be excluded and if so the reason why	List of documents submitted to the decision maker	Lead Officer / Report Author
Extension of mandatory licensing of houses in multiple occupation	Cabinet 11/10/18	Housing & Health Advisory Committee - 18 September 2018			James Cox Housing Standards Team Leader Tel: 01732227312
Parking Management	Cabinet 11/10/18	Direct & Trading Advisory Committee - 9 October 2018			Richard Wilson Chief Officer Environmental & Operational Services Tel: 01732 227262
New animal welfare licensing regulations	Cabinet 11/10/18	Direct & Trading Advisory Committee - 9 October 2018			Richard Wilson Chief Officer Environmental & Operational Services Tel: 01732 227262

<b>Land charges review of fees</b>	Cabinet 08/11/18	Legal & Democratic Services Advisory Committee - 4 October 2018			Jim Carrington- West, Matt Mitchell Chief Officer Corporate Support, IT Services Manager Tel: 01732 227286,
<b>Draft Local Plan</b>	Cabinet 06/12/18	Planning Advisory Committee - 22 November 2018			Hannah Gooden  Tel: 01732 227178

NOTE: THIS DOCUMENT SUPERSEDES ALL EARLIER NOTICES PUBLISHED BY THE COUNCIL